



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: September 7, 2021

Subject: JANITORIAL SERVICES – ERIE COUNTY APPELATE COURT

Effective Dates: Extended through June 18, 2022

Vendor #: 109434

Vendor: NYS INDUSTRIES FOR THE DISABLED
11 Columbia Circle Drive
Albany, NY 12203
Contact: Margie Werder

Telephone: 716-875-9232



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE
VALLIE M. FERRARACCIO
DIRECTOR

July 29, 2021

New York State Industries for the Disabled
11 Columbia Circle Drive
Albany, NY 12203
Attn: Margie Werder

Re: Preferred Source Agreement – "Janitorial Services-Erie County Appellate Court"

Dear Ms. Werder:

The County of Erie wishes to extend this agreement for an additional year, through June 18, 2022, under the same prices, terms and conditions as the original agreement.

Extension is provided for per paragraph 26, Page 5 of 6 of the "Instructions to Bidders". This offer is for your immediate consideration and acceptance. Please indicate below whether you agree to extend or do not wish to extend. Please respond within seven days upon receipt of this request.

After approval and execution by the County, a fully signed copy will be returned to you for your files.

☒ Yes, I agree to extend ☐ No, I do not wish to extend

Company Name: NYSID

Representative (Please print): Meredith Hartman Title: VP Contract Administration

Signature: Meredith Hartman

Date: 8-30-21

Sincerely,

James D. Kucewicz
Buyer

Vallie M. Ferraraccio
Director of Purchase

9/7/2021
DATE